



DASHRATH PRASAD RAMNANDAN PANDEY B.Ed. COLLEGE ESTD.: 2018

Recognised by EAC-NCTE, (Indianeslower Govt. of India (New Delhi))

Affiliated to Magadh University (Bodhgaya) & B.S.E.O (Patna)

Vill : Chitragopi, P.O. : Padawan, P.S. : Jambhor, (A.N. Road), Distt- Aurangabad, 924121

Fax No.: 00186-292275, E-mail id : dprpbesh@gmail.com, website : dprpbeshcollege.co.in

Mob: 94314 17004, 99558 01653

Ref: _____

Date: _____

**At the Institution Level, the Curriculum
planning and Adoption are collaborative effort
list of person
who participated in the process of In-house
curriculum planning**



Chandra
01.01.2023
IQAC Coordinator
IQAC
D.P.R.P. B.Ed. College
Chitragopi, Aurangabad

Chandra
Principal
Principal
D.P.R.P. B.Ed. College
Chitragopi, Aurangabad (Bihar)

DASHRATH PRASAD RAMNANDAN PANDEY B.Ed. COLLEGE

Principal's declaration

LIST OF PARTICIPANT TAKING PART IN IN-HOUSE PLANNING
OF CURRICULUM DELIVERY

2022-23

Curriculum Transaction Planning Committee

SL No	Member's	Name
1.	Principal	Dr. UDAY SHARMA
2.	Faculty Member-core course	Mr. CHANDAN KUMAR (CORE PAPER)
3.	Faculty Member-English Optional	Mr. NITESH KUMAR DUBEY
4.	Faculty Member	Dr. DHARMATMA MAURYA
5.	Faculty Member	Mr. ROSHAN KUMAR PANDEY (ENGLISH)
6.	Faculty Member	Mr. RISHIRAJ BHARTI
7.	Faculty Member	Mr. VINAY KUMAR
8.	Faculty Member	Mr. DHIRAJ KUMAR
9.	Administrative Staff	Mr. SOHAN SINGH
10.	Principal of the practice teaching school	Mr. AJAY KUMAR
11.	Employer	Mr. SHAMBHU NATH PANDEY
12.	Expert	Dr. AMIT KUMAR
13.	Student Representative	ARIANA KUMARI
14.	Alumni	Mr. PANKAJ KUMAR
15.	Parents Representative	Prof. JAY PRAKASH SINGH

Correct
Chandan K.
Dubey
D.
R.K. Pandey
R.B.
V. Kumar
D.K.
S. Singh
Ajay
Shambhu Nath
Amit Kumar
Student
Alumni
Prof. Jay Prakash Singh

Correct
Principal
 D.P.R.P. B.Ed. College
 Chitragroh, Aurangabad (M.S.)



DASHRATH PRASAD RAMNANDAN PANDEY B.Ed. COLLEGE

ESTD : 2010

Recognised by ERC-NCTE, Maharashtra Govt. of India (New Delhi)

Affiliated to Mignadih University (Dudhgaon) & D.S.E.B (Patna)

VIII : Chitragopi, P.O. : Padawan, P.S. : Jaulner, (A.N. Road), Dist.- Aurangabad, 434121

Fax No. : 06186-292275, E-mail id : dprpbed@gmail.com, website : dprpbedcollege.co.in

Mob. : 94314 17084, 98658 01653

Ref : _____

Date : _____





DASHRATH PRASAD RAMNANDAN PANDEY B.Ed. COLLEGE

ESTD.: 2010

Recognised by ERC-NCTE, Bihar Government (Govt. of India (New Delhi))

Affiliated to Magadh University (Bodh Gaya) & B.S.E.D (Patna)

Vill: Chitragopi, P.O.: Padrawan, P.S.: Jambur, (A.N. Road), Distt:- Aurangabad, 824121

Fax No.: 06186-292275, E-mail id: dprpbcd@gmail.com, website: dprpbcdcollege.co.in

Mob: 04314 17084, 99558 01653

Ref: _____

Date: _____

NOTICE:-

A meeting of the committee for planning the curriculum transaction will be held on 01.05.2022 in the conference hall at 10:00 AM. All kindly make it convenient to participate this precisely meeting.

AGENDA:-

- Planning curriculum delivery.
- Schedule the syllabus.
- Preparing the master routine & time table.
- Preparing work load of teachers enrichment of curriculum.

Chitragopi
Principal
D.P.R.P. BEd College
Chitragopi, Aurangabad (Bihar)

Chitragopi
29.04.2022

Chitragopi
29.04.22

Chitragopi
30.4.2022

R.K. Pandey
30.4.22

Pandey
30.4

R.B.
30.04.2022

S.P.
30.4.22

D.P.
30.04.22



DASHRATH PRASAD RAMNANDAN PANDEY B.Ed. COLLEGE

ESTD.: 2010

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Affiliated to Magadh University (Bodhghya) & B.S.E.d (Patna)

VIII : Chitragopi, P.O. : Padawan, P.S. : Jambor, (A.N. Road), Distt.- Aurangabad, 824121

For No. : 06106-292275, E-mail id : dprpbod@gmail.com, website : dprpbodcollege.co.in

Mob: 94314 17004, 99558 01053

Ref: _____

Date: _____

AGENDA:-

- Planning curriculum delivery.
- Schedule the syllabus.
- Preparing the master routine & time table.
- Preparing work load of teachers enrichment of curriculum.

MEMBERS:-

01. Dr. Uday Sharma *Uday*
02. Mr. Chandan Kumar *Chandan*
03. Mr. Nitosh Kumar Dubey *Nitosh*
04. Dr. Dharmatma Maurya *Dharmatma*
05. Mr. Rohan Kumar Pandey *R.K. Pandey*
06. Mr. Rishraj Sharti *R.B.*
07. Mr. Vinay Kumar *V. Kumar*
08. Mrs. Preeti *Preeti*
09. Mr. Sichen Singh *S. Singh*
10. Mr. Dil firoz Ahmad Quraishi *Dilfiroz*

Minutes

The meeting held on 01.05.2022 begins at 10:00 am in the conference hall with a warm welcome by the principal who also welcomed the members Mr. Shambhu Nath Pandey Secretary, Chairperson, and academic in charge after presenting the minutes of the previous meeting and its action taken report briefed the members about the agenda of the meeting.

Agenda:-

- Planning curriculum delivery.
- Schedule the syllabus.
- Preparing the master time table.
- Preparing workload of Teachers enrichment of curriculum.

Uday
Principal
D.P.R.P. BEd College
Chitragopi, Aurangabad (Bihar)

MEMBERS:-

01. Dr. Uday Sharma *U. Sharma*
02. Mr. Chandan Kumar *Chandank*
03. Mr. Nitesh Kumar Dey *N. Dey*
04. Dr. Dharmatma Maurya *D. Maurya*
05. Mr. Roshan Kumar Pandey *R. K. Pandey*
06. Mr. Rishi Raj Bharti *R. S.*
07. Mr. Vinay Kumar *V. Kumar*
08. Mrs. Preeti *preeti*
09. Mr. Sohan Singh *S. Singh*
10. Mr. Dil Firoz Ahmad Quraishi *Dilfiroz*

Agenda 1

Planning Curriculum delivery

How to maximize teaching learning opportunities was discussed and since online mode of teaching was now familiar to all, principal suggested for a blended learning mode this year with the online session to complement the offline classes as and when required. Means to enrich curriculum delivery was taught upon and Dr. Amit Kumar Reminded that the expertise of external resource person could be a will of the complement the curriculum transaction and Dr. Amit Kumar Reminded that the expertise of external resource persons could be availed off to compliment the curriculum transaction. Availing community resources could also be thought upon was suggested by Dr. Amit Kumar said that strategies like cooperative learning, project method, brain storming, buzz session, think pair share strategy experiential learning, we have encouraged more than simple lecture and demonstration methods for delivering the curriculum. the teachers and students using interactive board during class delivery. A wide range of capacity enhancement program for student teachers need to be planned was brought to the notice of the members by Dr. Amit Kumar activities organised other than what is prescribed in the curriculum. The number of students progressing to higher education was found to be very low

Amul
Principal
D.R.P. BEd College
Changap, Aurangabad (Mahar)

when compared to arts and science colleges was brought to the notice of the members. Some students have found by the teachers they are doing M.Ed. after completing B.Ed. course. One of the reasons being that most of them join for B.Ed after having completed their PG. Another reason being that student teachers were found lacking in being self – responsible for learning. Mr.Nitesh Kumar Dubey spoke of encouraging self-regulated modes too to inculcate in student a thirst for lifelong learning. Pedagogy was found to be poor among student teachers. Mr.Nitesh Kumar Dubey shared that it would be good if the submission of assignments, practicum and practical works could be scheduled so as to reduce the work load of students, the principal assigned the preparation of an academic calendar for the academic year for the institution. the date of submission of the same was decided as 13.04.2022.

Agenda -2

Scheduling the Syllabus.

As new faculty is being appointed the syllabus distribution needs are scheduling. Mr. Binod Kumar suggested to give the course in language across curriculum in the first semester to the newly appointed faculty in general education. it was also unanimously decided to give the third core paper as well as the compulsory paper of all semesters to the other teachers. The number of elective courses offered could be increased as they could be shared by the newly appointed faculty. Dr. Dharmatama Maurya suggested the inclusion of guidance and counselling as an elective course and Mr. Sohan Singh suggested language paper. The rest of courses would be scheduled as usual. The principal assigned Mr. Sohan Singh and Mr. Nitesh Kumar Dubey to prepare the schedule and submit it by 18/05/2022. Mr. Nitesh Kumar Dubey reminded of the preparation of course plans and the date to submit the course plan was unanimously decided to be 15/06/2022

Agenda- 3

Preparing the Master Time Table

Mr. Nitesh Kumar Dubey appoint that the core courses elective course and optional courses could be scheduled before on as far as possible while the library and ICT lab periods could be scheduled for the afternoon hours. It was also appoint to have yoga education, add- on courses and mentoring and cultural activities in the last hours of the day Mr. Arun Pratap Singh opined that it would be good if the timing of the college


Principal
D.P.R.P. BEd College
Cheragopi, Aurangabad (Bihar)

could be changed to 10:00 am to 4:00 pm. the principal made it clear that the timings of the college was decided to be from 10:00 am taking into consideration the timing schedule, Mr. Arun Pratap Singh suggested to have an hour for cultural activities, sports and for value added courses and self-study courses in the time table and hence it was suggested to change the college timings and have it from morning 10:00 AM to 04:00 PM. The principal assigned Mr. Akhilesh Kumar and Mr. Nitesh Kumar Dubey with the preparation of the Master time table by the 20th of April 2022 and place it before the principal for approval.

Agenda- 4

PREPARING THE WORK LOAD OF FACULTY.

The principal suggested Mr. Nitesh Kumar Dubey and Dr. Dharmatma Maurya to been trusted with the work of preparing the work load of teachers and to have it submitted by 15/06/2022.

Agenda- 5

ENRICHMENT ACTIVITY

Mr. Sohan Singh suggested to increase the number of value added / Certificate course for the students. Mr. Binod Kumar said that it would be good to have a value added / Certificate course for enhancing leadership qualities. Mr. Nitesh Kumar Dubey suggested mapping of the curriculum to identify gaps in the curriculum and to design the value added courses accordingly. Mr. Chandan Kumar pointed out that course on communicative English could help in the employability of the students. Mr. Ajay Kumar opined that an interaction of student teachers with the teachers of the practice teaching school would help them understand their expectations and clarify their work. the meeting ended with Mr. Chandan Kumar and Dr. Uday Sharma proposing the vote of thanks.

Principal
D.P.R.P. BEd College
Chitragep, Aurangabad (Bihar)



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Fax No.: 06186-292225, E-mail id : dprpbod@gmail.com, website : dprpbodcollege.co.in

Mob.: 94314 17004, 95558 81653

Ref: _____

Date: _____

ACTION TAKEN REPORT OF THE MEETING HELD

1. Academic calendar was prepared by Mr. Nitesh Kumar Dubey & Mr. Binod Kumar submitted to the principal on 20/06/2022. The same was published in the website and distributed among the staff.
2. Dr. Dharmatma Maurya & Mr. Sohan Singh scheduled the syllabus and submitted it to the principal on 30/05/2022.
3. Mr. Binod Kumar & Mr. Nitesh Kumar Dubey prepared the master time table and placed it before the principal on 01/05/2022 for approval.
4. Mr. Binod Kumar & Mr. Chandan Kumar prepared the work load of teachers and submitted it to the principal on 22/05/2022.
5. Course plan was submitted by the faculty on 28/05/2022.
6. A blended mode of learning was followed this year with online classes to complement the offline sessions. A number of program were organized in the online mode too.
7. Training in self-regulated modes was ensured by allowing library hour and encouraging students to take up self-study courses.
8. Student teachers were reminded to integrate elements of art and drama while transaction their lessons and were encouraged to incorporate the same in their lesson plans too.
9. The College timing was fixed as 10:00 AM to 4:00 PM.
10. Yoga and meditation, Computer fundamental, MS office Application, Personality Development and English Spoken course were taken as certificate course.
11. A total of 05 Certificate course were continued this year on the month July.

Principal
Principal
D.P.R.P. BEd College
Chitragopi, Aurangabad (Bihar)



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Date: _____

**At the Institution Level, the Curriculum planning
and Adoption are collaborative effort**

list of person

**who participated in the process of In-house
curriculum planning**



Chairman
IQAC

**D.P.R.P. B.Ed. College
Chitragopi, Aurangabad**

Principal
Principal

**D.P.R.P. B.Ed. College
Chitragopi, Aurangabad (Bihar)**



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Mob.: 94214 17084, 99558 01653

Ref: _____

Date: _____

Principal's Declaration

LIST OF PARTICIPANT TAKING PART IN IN-HOUSE PLANNING OF CURRICULUM DELIVERY

2023-24

Curriculum Transaction Planning Committee

Sl. No.	Member's	Name	Signature
1.	Principal	Dr. Uday Sharma	
2.	Faculty Member-core course	Mr Akhilesh Kumar	
3.	Faculty Member-English Optional	Mr Roshan Kumar Pandey	
4.	Faculty Member	Mr Raj Kumar Pandey	
5.	Faculty Member	Mr Chandan Kumar	
6.	Faculty Member	Mr Dharmatma Maurya	
7.	Faculty Member	Mr Vinay Kumar	
8.	Faculty Member	Mr Arun Pratap Singh	
9.	Administrative Staff	Mr Nitesh Kumar Dubey	
10.	Principal of the practice teaching school	Mr Firoj Ali	
11.	Employer	Mr Shambhu Nath Pandey	
12.	Expert	Pro Nalin Shastri	
13.	Student Representative	Maya Kumari	
14.	Alumni	Nitesh Kumar Sinha	
15.	Parents Representative	Satendra Narayan Singh	



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CURRICULUM TRANSACTION PLANNING COMMITTEE NOTICE,
MINUTES AND ACTION TAKEN

REPORT 2023-2024

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02.	Minutes	3-5
03.	Action Report	6

Chandra
IOAC
D.P.R.P. B.Ed. College
Chitragopi, Aurangabad

Chandra
Principal
D.P.R.P. B.Ed. College
Chitragopi, Aurangabad (Bihar)



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Ref: _____

Date: _____

NOTICE:-

A meeting of the committee for planning the curriculum transaction will be held on 05.06.2023 in the conference hall at 10:00 AM. All kindly make it convenient to participate this precisely meeting.

AGENDA:-

- Planning curriculum delivery.
- Schedule the syllabus.
- Preparing the master routine & time table.
- Preparing workload of teacher's enrichment of curriculum.

Chandra
R.K. Pandey *A.P. Singh*
V. Kumar *R.K. Pandey*
② *jeen* *Amit Kumar*

Principal
Principal
D.P.R.P. B.Ed. College
Chitragopi, Aurangabad (Bihar)



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Date: _____

AGENDA:-

- Planning curriculum delivery.
- Schedule the syllabus.
- Preparing the master routine & time table.
- Preparing workload of teachers enrichment of curriculum.

MEMBERS:-

01. Dr. Uday Sharma 
02. Mr. Akhilesh Kumar 
03. Roshan Kumar Pandey 
04. Dharmatma Mourya 
05. Raj Kumar Pandey 
06. Chandan Kumar 
07. Vinay Kumar 
08. Arun Pratap Singh 
09. Nitesh Kumar Dubey 
10. Firoj Ali 

Minutes











The meeting held on 01.06.2023 begins at 10:00 a.m in the conference hall with a warm welcome by the principal who also welcomed the members Mr. Shambhu Nath Pandey Secretary, Chairperson, and academic in charge after presenting the minutes of the previous meeting and its action taken report briefed the members about the agenda of the meeting.

Agenda:-

- Planning curriculum delivery.
- Schedule the syllabus.
- Preparing the master time table.
- Preparing workload of Teachers enrichment of curriculum.


Principal
D.P.R.P. B.Ed. College
Chitragopi, Aurangabad (Bihar)

MEMBERS:-

01. Dr. Uday Sharma 
02. Mr. Akhilesh Kumar 
03. Roshan Kumar Pandey 
04. Dharmatma Mourya 
05. Raj Kumar Pandey 
06. Chandan Kumar 
07. Vinay Kumar 
08. Arun Pratap Singh 
09. Nitesh Kumar Dubey 
10. Firoj Ali 

Agenda 1

Planning Curriculum delivery

How to maximize teaching learning opportunities was discussed and since online mode of teaching was new familiar to all, principal suggested for a blended learning mode this year with the online session to complement the offline classes as and when required. Means to enrich curriculum delivery was taught upon and Pro Nalin Kumar Shastri Reminded that the expertise of external resource person could be a will of the complement the curriculum transaction and Pro Nalin Kumar Shastri Reminded that the expertise of external resource persons could be availed off to compliment the curriculum transaction. Availing community resources could also be thought upon was suggested by Pro Nalin Kumar Shastri said that strategies like cooperative learning, project method, brain storming, buzz session, think pair share strategy experiential learning we have encouraged more than simple lecture and demonstration methods for delivering the curriculum. the teachers and students using interactive board during class delivery. A wide range of capacity enhancement program for student teachers need to be planned was brought to the notice of the members by Pro Nalin Kumar Shastri activities organised other than what is prescribed in the curriculum. The number of students progressing to higher education was found to be very low when compared to

arts and science colleges was brought to the notice of the members. Some students have found by the teachers they are doing M.Ed. after completing B.Ed. course. One of the reasons being that most of them join for B.Ed after having completed their PG. Another reason being that student teachers were found lacking in being self – responsible for learning. Pro Nalin Kumar Shastri spoke of encouraging self-regulated modes too to inculcate in student a thirst for lifelong learning. Pedagogy was found to be poor among student teachers. Pro Nalin Kumar Shastri shared that it would be good if the submission of assignments, practicum and practical works could be scheduled so as to reduce the work load of students, the principal assigned the preparation of an academic calendar for the academic year for the institution, the date of submission of the same was decided as 08.05.2023.

Agenda -2

Scheduling the Syllabus.

As new faculty is being appointed the syllabus distribution needs are scheduling. Mr. Akhilesh Kumar suggested to give the course in language across curriculum in the first semester to the newly appointed faculty in general education. It was also unanimously decided to give the third core paper as well as the compulsory paper of all semesters to the other teachers. The number of elective courses offered could be increased as they could be shared by the newly appointed faculty. Mr. Vinay Kumar suggested the inclusion of guidance and counselling as an elective course and Mr. Sohan Singh suggested language paper. The rest of courses would be scheduled as usual. The Principal assigned Mr. Chandan Kumar and Mr. Nitesh Kumar Dubey to prepare the schedule and submit it by 05/06/2023. Mr. Nitesh Kumar Dubey reminded of the preparation of course plans and the date to submit the course plan was unanimously decided to be 12/06/2023.

Agenda- 3

Preparing the Master Time Table

Mr. Raj Kumar Pandey appoint that the core courses elective course and optional courses could be scheduled before on as far as possible while the library and ICT lab periods could be scheduled for the afternoon hours. It was also appoint to have yoga education, add- on courses and mentoring and cultural activities in the last hours of the day Arun Pratap Singh opined that it would be good if the timing of the college

could be changed to 10:00 a.m to 4:00 p.m. the Principal made it clear that the timings of the college was decided to be from 9:45 a.m taking into consideration the timing schedule, Arun Pratap Singh suggested to have an hour for cultural activities, sports and for value added courses and self-study courses in the time table and hence it was suggested to change the college timings and have it from morning 09:45 AM to 04:00 PM. The principal assigned Mr. Akhilesh Kumar and Mr. Nitesh Kumar Dubey with the preparation of the Master time table by the 17th of April 2023 and place it before the principal for approval.

Agenda- 4

PREPARING THE WORK LOAD OF FACULTY.

The principal suggested Mr. Nitesh Kumar Dubey and Dharmatma Mourya to been trusted with the work of preparing the work load of teachers and to have it submitted by 12/06/2023.

Agenda- 5

ENRICHMENT ACTIVITY

Mr Chandan Kumar suggested to increase the number of value added courses for the students. Mr. Nitesh Kumar Dubey said that it would be good to have a value added course for enhancing leadership qualities. Mr Akhilesh Kumar suggested mapping of the curriculum to identify gaps in the curriculum and to design the value added courses accordingly Arun Pratap Singh pointed out that course on communicative English could help in the employability of the students. Mr Dharmatma Maurya opined that an interaction of student teachers with the teachers of the practice teaching school would help them understand their expectations and clarify their work. the meeting ended with Mr Chandan Kumar and Dr. Uday Sharma proposing the vote of thanks.


Principal
D.P.R.P. B.Ed. College
Chunguap, Aurangabad (Bihar)



Ref.: _____

Date: _____

ACTION TAKEN REPORT OF THE MEETING HELD ON 01.06.2023

1. Academic calendar was prepared by Mr Akhilesh Kumar & Mr Firoj Ali submitted to the principal on 12/06/2023. The same was published in the website and distributed among the staff. The academic calendar was also published in the hand book of the institution.
2. Mr Chandan Kumar & Mr Nitesh Kumar Dubey scheduled the syllabus and submitted it to the principal on 01/05/2023.
3. Mr Vinay Kumar & Mr Raj Kumar Pandey prepared the master time table and placed it before the principal on 22/05/2023 for approval.
4. Mr Akhilesh Kumar & Mr Vinay Kumar prepared the work load of teachers and submitted it to the principal on 29/06/2023.
5. Course plan was submitted by the faculty on 29/06/2023.
6. A blended mode of learning was followed this year with online classes to complement the offline sessions. A number of Program were organized in the online mode too.
7. Training in self-regulated modes was ensured by allowing library hour and encouraging students to take up self-study courses.
8. Student teachers were reminded to integrate elements of art and drama while transaction their lessons and were encouraged to incorporate the same in their lesson plans too.
9. Value added course on health education and sustainable wellness was given stress free day was celebrated dates for submission of assignments were scheduled and the faculty reminded to avoid overcrowding of submissions.
10. The college timing was fixed as 10:00 a.m to 4:00p.m.
11. Yoga education and guidance and counselling were taken as certificate course.
12. Workshop on curriculum mapping was held on 11/4/2023.
13. A total of 05 add- on and value added courses were offered this year.



Principal
D.P.R.P. B.Ed. College
Chitragopi, Aurangabad (Bihar)



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**At the Institution Level, the Curriculum planning
and Adoption are collaborative effort**

list of person

**who participated in the process of In-house
curriculum planning (2024-25)**



Chaitanya
IQAC

D.P.R.P. B.Ed. College
Chitragopi, Aurangabad

JA

Principal
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Chitragopi, Aurangabad (Bihar)



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Affiliated to Magadh University (Bodh Gaya) & B.S.E.D (Patna)

Vill : Chitragepi, P.O. : Padawan, P.S. : Janki, (A.M. Road), Distt.- Aurangabad, 824121

Fax No.: 06186-292275, E-mail id : dprphed@gmail.com, website : dprphedcollege.co.in

Mob.: 94314 17004, 99558 01653

Ref: _____

Date: _____

Principal's Declaration

LIST OF PARTICIPANT TAKING PART IN IN-HOUSE PLANNING OF CURRICULUM DELIVERY

2024-25

Curriculum Transaction Planning Committee

Sl. No.	Member's	Name	Signature
1.	Principal	Dr. Karuna Kumari	
2.	Faculty Member-core course	Mr Chandra Shekhar	
3.	Faculty Member-English Optional	Dr. Sweta Kumari	
4.	Faculty Member	Dr. Ashutosh Mishra	
5.	Faculty Member	Mr Rajan Kumar	
6.	Faculty Member	Mr Anand Kumar Tripathi	
7.	Faculty Member	Mr Shyamji Yadav	
8.	Faculty Member	Mr Manoj Kumar Yadav	
9.	Administrative Staff	Mr Heera Lal Yadav	
10.	Principal of the practice teaching school	Mr Sohan Singh	
11.	Employer	Mr Shambhu Nath Pandey	
12.	Expert	Pro Nalin Shastri	
13.	Student Representative	Madhuresh Kumar Singh	
14.	Alumni	Juhi Kumari	
15.	Parents Representative	Mr Satendra Narayan Singh	

Principal
D.P.R.P. B.Ed. College
Chitragepi, Aurangabad (Bihar)



DASHRATH PRASAD RAMNANDAN PANDEY B.Ed. COLLEGE

ESTD : 2010

Recognized by ERC-NCTE, Bihar Government, of India (New Delhi)

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Date : _____



CURRICULUM TRANSACTION PLANNING COMMITTEE NOTICE,
MINUTES AND ACTION TAKEN

REPORT 2023-2024

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D.P.R.P. B.Ed. College
Chitragopi, Aurangabad

Chandana

Principal
D.P.R.P. B.Ed. College
Chitragopi, Aurangabad (Bihar)



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Mob.: 94314 17004, 99558 01653

Ref.: _____

Date: _____

NOTICE:-

A meeting of the committee for planning the curriculum transaction will be held on 05.05.2024 in the conference hall at 10:00 AM. All kindly make it convenient to participate this precisely meeting.

AGENDA:-

- Planning curriculum delivery.
- Schedule the syllabus.
- Preparing the master routine & time table.
- Preparing workload of teacher's enrichment of curriculum.

Principal
D.P.R.P. B.Ed. College
Chitragopi, Aurangabad (Bihar)



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Mob.: 94314 17004, 99550 01653

Ref: _____

Date: _____

AGENDA:-

- Planning curriculum delivery.
- Schedule the syllabus.
- Preparing the master routine & time table.
- Preparing workload of teacher's enrichment of curriculum.

MEMBERS:-

- | | |
|-----------------------------|--|
| 01. Dr. Karuna Kumari | |
| 02. Mr. Chandra Shekhar | |
| 03. Dr. Sweta Kumari | |
| 04. Mr Ashutosh Mishra | |
| 05. Mr Rajan Kumar | |
| 06. Mr Anand Kumar Tripathi | |
| 07. Mr Shyamji Yadav | |
| 08. Mr Manoj Kumar Yadav | |
| 09. Mr Heera Lal Yadav | |
| 10. Mr Sohan Singh | |

Minutes











The meeting held on 05.05.2024 begins at 10:00 am in the conference hall with a warm welcome by the principal who also welcomed the members Mr. Shambhu Nath Pandey Secretary, Chairperson, and academic in charge after presenting the minutes of the previous meeting and its action taken report briefed the members about the agenda of the meeting.

Agenda:-

- Planning curriculum delivery.
- Schedule the syllabus.
- Preparing the master time table.
- Preparing workload of Teachers enrichment of curriculum.

Principal
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MEMBERS:-

01. Dr. Karuna Kumari 
02. Mr. Chandra Shekhar 
03. Dr. Sweta Kumari 
04. Mr Ashutosh Mishra 
05. Mr Rajan Kumar 
06. Mr Anand Kumar Tripathi 
07. Mr Shyamji Yadav 
08. Mr Manoj Kumar Yadav 
09. Mr Heera Lal Yadav 
10. Mr Sohan Singh 

Agenda 1

Planning Curriculum delivery

How to maximize teaching learning opportunities was discussed and since online mode of teaching was now familiar to all, principal suggested for a blended learning mode this year with the online session to complement the offline classes as and when required. Means to enrich curriculum delivery was taught upon and Pro Nalin Shastri Reminded that the expertise of external resource person could be a will of the complement the curriculum transaction and Pro Nalin Shastri Reminded that the expertise of external resource persons could be availed off to compliment the curriculum transaction. Availing community resources could also be thought upon was suggested by Pro Nalin Shastri said that strategies like cooperative learning, project method, brain storming, buzz session, think pair share strategy experiential learning. we have encouraged more than simple lecture and demonstration methods for delivering the curriculum. The teachers and students using interactive board during class delivery. A wide range of capacity enhancement program for student teachers need to be planned was brought to the notice of the members by Pro Nalin Shastri activities organised other than what is prescribed in the curriculum. The number of students progressing to higher education was found to be very low when compared to arts and science colleges was brought

to the notice of the members. Some students have found by the teachers they are doing M.Ed. after completing B.Ed. course. One of the reasons being that most of them join for B.Ed after having completed their PG. Another reason being that student teachers were found lacking in being self – responsible for learning. Pro Nalin Shastri spoke of encouraging self-regulated modes too to inculcate in student a thirst for lifelong learning. Pedagogy was found to be poor among student teachers. Pro Nalin Shastri shared that it would be good if the submission of assignments, practicum and practical works could be scheduled so as to reduce the work load of students, the principal assigned the preparation of an academic calendar for the academic year for the institution. the date of submission of the same was decided as 05.05.2024.

Agenda -2

Scheduling the Syllabus.

As new faculty is being appointed the syllabus distribution needs are scheduling. Mr Chandra Shekhar suggested to give the course in language across curriculum in the first semester to the newly appointed faculty in general education. It was also unanimously decided to give the third core paper as well as the compulsory paper of all semesters to the other teachers. The number of elective courses offered could be increased as they could be shared by the newly appointed faculty. Dr Sweta Kumari suggested the inclusion of guidance and counselling as an elective course and Dr. Ashutosh Mishra suggested language paper. The rest of courses would be scheduled as usual. The Principal assigned Mr. Rajan Kumar and Mr. Anand Kumar Tripathi to prepare the schedule and submit it by 05/05/2024. Mr. Shyamji Yadav reminded of the preparation of course plans and the date to submit the course plan was unanimously decided to be 30/04/2024

Agenda- 3

Preparing the Master Time Table

Mr. Manoj Kumar Yadav appoint that the core courses elective course and optional courses could be scheduled before on as far as possible while the library and ICT lab periods could be scheduled for the afternoon hours. It was also appoint to have yoga education, add- on courses and mentoring and cultural activities in the last hours of the day Mr Rajan Kumar opined that it would be good if the timing of the college could be changed to 10:00 a.m to 4:00 p.m. the Principal made it clear that the

timings of the college was decided to be from 9:45 am taking into consideration the timing schedule, Mr Chandra Shekhar suggested to have an hour for cultural activities, sports and for value added courses and self-study courses in the time table and hence it was suggested to change the college timings and have it from morning 09:45 AM to 04:00 PM. The principal assigned Dr. Sweta Kumari and Dr. Ashutosh Mishra with the preparation of the Master time table by the 08th of April 2024 and place it before the principal for approval.

Agenda- 4

PREPARING THE WORK LOAD OF FACULTY.

The principal suggested Mr. Rajan Kumar and Mr Manoj Kumar Yadav to been trusted with the work of preparing the work load of teachers and to have it submitted by 03/06/2024.

Agenda- 5

ENRICHMENT ACTIVITY

Mr Heera Lal Yadav suggested to increase the number of value added courses for the students. Mr. Chandra Shekhar said that it would be good to have a value added course for enhancing leadership qualities. Mr Shyamji Yadav suggested mapping of the curriculum to identify gaps in the curriculum and to design the value added courses accordingly Mr. Anand Kumar Tripathi pointed out that course on communicative English could help in the employability of the students. Mr Rajan Kumar opined that an interaction of student teachers with the teachers of the practice teaching school would help them understand their expectations and clarify their work. the meeting ended with Dr. Sweta Kumari and Dr. Karuna Kumari proposing the vote of thanks.



Principal
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Ref:

Date :

ACTION TAKEN REPORT OF THE MEETING HELD ON 03.06.2024

1. Academic calendar was prepared by Mr Sohan Singh & Mr Chandra Shekhar submitted to the principal on 12/06/2024. The same was published in the website and distributed among the staff. The academic calendar was also published in the hand book of the institution.
2. Dr. Sweta Kumari & Dr. Ashutosh Mishra scheduled the syllabus and submitted it to the principal on 06/05/2024.
3. Mr Anand Kumar Tripathi & Mr Shyamji Yadav prepared the master time table and placed it before the principal on 20/05/2024 for approval.
4. Mr Chandra Shekhar & Mr Sohan Singh prepared the work load of teachers and submitted it to the principal on 27/06/2024.
5. Course plan was submitted by the faculty on 27/06/2024.
6. A blended mode of learning was followed this year with online classes to complement the offline sessions. A number of Programs were organized in the online mode too.
7. Training in self-regulated modes was ensured by allowing library hour and encouraging students to take up self-study courses.
8. Student teachers were reminded to integrate elements of art and drama while transaction their lessons and were encouraged to incorporate the same in their lesson plans too.
9. Value added course on health education and sustainable wellness was given stress free day was celebrated dates for submission of assignments were scheduled and the faculty reminded to avoid overcrowding of submissions.
10. The college timing was fixed as 10:00 a.m to 4:00p.m.
11. Yoga education and guidance and counselling were taken as certificate course.
12. Workshop on curriculum mapping was held on 11/4/2024.
13. A total of 05 add- on and value added courses were offered this year.

Principal
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